



AUGUSTA CAMPUS

115 Davis Road
Martinez, Georgia 30907
Telephone (706) 993-1123
www.gmcaugusta.com

SCHEDULE OF CLASSES

Summer Term 2016: May 31st, 2016– July 15th, 2016 (July 24th for Online Classes)

ADMINISTRATIVE OFFICE HOURS

Monday – Thursday, 8:00 AM–5:00 PM
Friday, 8:00 AM–12:00 PM

CAMPUS HOURS

Monday – Thursday, 7:00 AM–9:00 PM
Friday–7:00AM–1:00PM
Saturday–CLOSED

PLACEMENT TESTING

Please check with the Admissions office for a complete listing of placement testing times and dates or call (706) 993-2644.

REGISTRATION/ADVISING

- ❖ Academic advisement and registration is available: March 30th – May 20th 2016.
*Students should contact their advisor for details. No appointment is necessary.
- ❖ Advisement for late registration is available: May 23rd, 2016- May 27th, 2016.
- ❖ Late registration fees apply for both the Augusta Campus and Fort Gordon Campus. New students should contact Advising at (706) 993-2640 to speak with an advisor.
- ❖ Advising Center: Students are encouraged to complete advisement early and to verify all account holds have been removed before the start of registration.
- ❖ **NOTE: Once a student has completed the registration process, they are financially responsible for all classes. It is college policy that, should the student decide not to take the courses for that term, the student must officially drop the courses during the drop/add period. Collection fees may be applied to any outstanding balances.**

DROP/ADD (CHANGE IN REGISTRATION)

Drop/Add is available to all students May 31st and June 1st 2016. The hours are from 8:00 AM–5:00 PM. Drop/Add fees apply.

PAYMENT SCHEDULE

Registration	Payment Schedule
Regular Registration: March 30 th – May 20 th , 2016	May 20 th , 2016 by noon
Late Registration May 23 rd , 2016–May 27 th , 2016	May 27 th , 2016 by noon
Drop/Add –May 31 & June 1 st	Due at registration

HOLIDAYS: WE WILL BE CLOSED ON THESE DAYS:

- May 30th, 2016 – Memorial Day
- July 4th, 2016 – Independence Day

ADVISOR CONTACT INFORMATION

Advisor	Phone	chodges@gmc.edu	Room
Manning, C.	(706) 993-2640	chodges@gmc.edu	151
Parker, A.	(706) 993-2640	aparker@gmc.edu	151
Schwartz, L.	(706) 993-2640	lpaulus@gmc.edu	151



Visit facebook.com and search for "Georgia Military College Augusta"

*****REMINDER*****

DROP/ADD IS MAY 31st AND JUNE 1st ONLY! THESE ARE THE FIRST TWO DAYS OF WEEKLY CLASSES. IF YOU FAIL TO WITHDRAW, OR WITHDRAW AFTER THESE DATES, YOU WILL BE CHARGED FOR THE FULL PRICE OF THE CLASS.



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TUITION

Tuition is \$110.00 per credit hour, or \$550.00 per five-hour course. There is no extra charge for non-residents.

FEES

- ❖ Application Fee – \$35.00 (Non-Refundable)
- ❖ Science Lab Fee – \$45.00
- ❖ Book Fee – \$13.00 per credit hour
- ❖ CIS 100 Level Classes – \$10.00
- ❖ CIS 200 Level Classes – \$20.00
- ❖ Technology Fee – \$8.00 per credit hour*
- ❖ Drop/Add Fee – \$15.00 per form processed**
- ❖ Late Registration Fee – \$25.00**
- ❖ Student Activity Fee – \$3.00 per credit hour*
- ❖ Common Area Maintenance (CAM) Fee - \$1.00 per credit hour
- ❖ A \$25 fee is charged for returned checks
- ❖ A \$25 late fee is charged for books not returned by the published deadline.
- ❖ A \$100 replacement fee is charged for books not returned by the published deadline.

*Fees are not charged to active duty military students.

**Any course changes after the regular registration period will result in a late registration or drop/add charge.

FINANCIAL AID HOURS

Financial Aid Office hours are: 8:00 AM to 5:00 PM Monday through Thursday, and Friday from 8:00 AM to 12:00 PM. Students should contact the Financial Aid Office at (706) 993-2699.

MILITARY TUITION ASSISTANCE

Those students receiving military tuition assistance should contact Financial Aid or the GMC Fort Gordon Base regarding Veteran's Benefits, Pell Grants, Loans, etc.

VA BENEFITS

A GMC Financial Aid Specialist in the Financial Aid office can assist with Veteran's benefits processing. Documentation must be presented from the VA Regional Office, otherwise the student is responsible for all tuition/fees.

PELL GRANT

Any student entering college may apply for the Federal PELL Grant. Awards are based on a determination of need by the Federal Department of Education, taking into account the financial status of the student and parents. PELL Grant forms are available in the GMC Financial Aid office and the Education Center at Fort Gordon. PELL Grant may be used in addition to other financial aid. All students should apply for the PELL Grant to assist with tuition and fees. Students are responsible for providing any documentation requested by the Financial Aid office.

HOPE SCHOLARSHIP

The HOPE Scholarship is available to all Georgia residents who meet the criteria set by the state. Please contact the Financial Aid office for specific rules and policies.

SECOND CHANCE HOPE

Second Chance HOPE is available to Georgia residents who meet qualifying criteria. Please contact the Financial Aid office for specific rules and policies.

STUDENT LOANS

Federal guaranteed student loans are available. See a GMC Financial Aid specialist for information and appropriate forms.

STATUS LETTERS

Status letters will be processed by the Registrar after the Drop/Add period ends.

ADVISING CENTER

Students are encouraged to complete advisement early and to verify that all account holds have been removed before the start of registration.

STUDENT RESOURCE CENTER (SRC) - LIBRARY

The SRC-library is a Wi-Fi enabled area in the main building that provides students a quiet place to do homework, study, print assignments via WEPA as well as to sign up for and receive tutoring in all academic disciplines. Please utilize tutoring resources as they are available for students at no additional cost.



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WITHDRAWAL/DROP POLICY

Students are responsible for completion of all steps required to withdraw from a class. When students miss deadlines, policies apply that may penalize them. When students register for classes, they have entered into a contractual agreement and are obligated to pay Georgia Military College for any courses on that contract at the time of registration. After students have registered, they must complete a Change in Registration form to remove/change that contract. After the drop/add period ends, students may only withdraw from class and are financially responsible for that class. Collection fees may be applied to all outstanding balances.

IN SEAT COURSES - BOOK PICK-UP/DROP-OFF

Book pick-up for the Spring 2016 term will begin on May 25th, 2016. Students are required to bring course schedule and student ID to the bookstore to obtain textbooks. Books must not be marked in with ink or highlighters. All books must be returned to the bookstore by 5 PM on July 18th, 2016.

ONLINE COURSES – BOOK PURCHASING

Online students should shop for all course materials at the GMC Online Bookstore. Textbooks and course materials for online classes are not available in the Augusta Campus Bookstore. Shop the Online Bookstore at: GMC.TextbookX.com.

BOOKSTORE VOUCHERS

Bookstore vouchers for both in-seat or online classes will be available beginning May 20th, 2016 and must be used by June 3rd, 2016. Vouchers will be sent to your GMC e-mail.

IMPORTANT INFORMATION ABOUT ATTENDANCE

Students are responsible for knowing and abiding by the attendance policy for each class in which they are enrolled. Failure to attend class may result in an instructor-initiated withdrawal and the grade of IU.

IDENTIFICATION BADGES

Please be reminded that ID badges must be visible at ALL times while the student is on the GMC-Augusta campus. Student IDs are required to attend classes as well as receive service in all departments.

VEHICLE PASSES

GMC students registered for classes at Fort Gordon may obtain an entry pass by completing the proper forms available at the front office of the Augusta Campus. A valid driver's license, tag receipt, and proof of insurance must be presented at the Main Gate. Access to the base is at the discretion of Fort Gordon. Students with questions should contact Ms. Marilyn Miller, the On-Post Coordinator, at (706) 793-8577.

PARKING PERMITS

Students are required to have displayed in their vehicles at all times, a Georgia Military College Parking Permit. If you do not have one then you must come to see the front desk receptionist to obtain one. Students are not allowed to park in the faculty/staff parking lot in the front of the building, nor are they allowed to park in the visitor's parking spaces in front of the glass doors in the back of the building. However, students may park in our main parking lot between the main building, Brenau building and the Science and Technology building. There is extra parking on the side of the Brenau building and we have an over-flow parking lot located directly across the street from this parking area by Brenau.

GRADUATION

Students may complete degree requirements during any term of the academic year. Students finishing degree requirements during the Winter quarter must complete a graduation application package during the Fall term. See your advisor in the Advising Center, room 151, for details.

Regardless of the term in which the degree is completed, all students are eligible and encouraged to participate in the official graduation ceremony which takes place in the Spring of each year. There is no application fee for graduation. The tentative date for this year's ceremony is May 21, 2016.

Course Number	Course Title	Days	Start Time	End Time	Credit Hrs
ACC-201	Principles of Accounting I	TTh	5:20PM	8:20PM	5
BIO-123	General Biology I	MWTh	5:20PM	8:35PM	6
BIO-123	General Biology I	MTWThF	9:55AM	11:45AM	6
BIO-124	General Biology II	MTWThF	8:00AM	9:50AM	6
BIO-207	Anatomy & Physiology I	MTWThF	8:00AM	9:50AM	6
BIO-207	Anatomy & Physiology I	MTWTh	12:40PM	2:55PM	6
BIO-208	Anatomy & Physiology II	MTWThF	9:55AM	11:45AM	6
BIO-211	Principles of Biology I	MTWTh	12:40PM	2:55PM	6
BIO-211	Principles of Biology I	MTWTh	5:20PM	7:35PM	6
BIO-299	Microbiology	MTWThF	9:55AM	11:45AM	6
CHE-101	Chemistry I	MTWTh	12:40PM	2:55PM	6
CRJ-100	Introduction to Criminal Justice	MW	5:20PM	8:20PM	5
ECO-201	Macroeconomics	MW	5:20PM	8:20PM	5
ECO-202	Microeconomics	MTWTh	11:10AM	12:40PM	5
ENG-097	LSS English I	MW	8:00AM	11:00AM	5
ENG-097	LSS English I	TTh	5:20PM	8:20PM	5
ENG-099	LSS English II	MW	8:00AM	11:00AM	5
ENG-099	LSS English II	Th	5:20PM	8:20PM	5
ENG-101	Composition 101	MTWTh	8:00AM	9:30AM	5
ENG-101	Composition 101	MTWTh	9:35AM	11:05AM	5
ENG-101	Composition 101	MW	5:20PM	8:20PM	5
ENG-102	Composition 102	MTWTh	11:10AM	12:40PM	5
ENG-102	Composition 102	TTh	5:20PM	8:20PM	5
ENG-201	World Literature I	MW	5:20PM	8:20PM	5
HIS-101A	World Civilization	TTh	5:20PM	8:20PM	5
HIS-121	American History I	MTWThF	8:00AM	9:30AM	5
HIS-122	America History II	MTWThF	9:35AM	11:05AM	5
HSE-101	Homeland Security & Emergency Management	MTWTh	9:35AM	11:05AM	5
MAT-094	College Prep Algebra I	MTWTh	8:00AM	9:30AM	5
MAT-094	College Prep Algebra I	MTWTh	11:10AM	12:40PM	5
MAT-095**	College Prep Algebra II	TTh	5:20PM	8:20PM	5
MAT-095	College Prep Algebra II	MTWTh	9:35AM	11:05AM	5
MAT-095	College Prep Algebra II	MTWTh	11:10AM	12:40PM	5
MAT-109	College Algebra	MTWTh	9:35AM	11:05AM	5
MAT-109	College Algebra	MTWTh	11:10AM	12:40PM	5
MAT-109	College Algebra	TTh	5:20PM	8:20PM	5
MAT-109**	College Algebra	MW	5:20PM	8:20PM	5
MAT-112	Precalculus	TTh	5:20PM	8:20PM	5
MAT-200	Applied Statistics	MTWTh	9:35AM	11:05AM	5

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MAT-200	Applied Statistics	MW	5:20PM	8:20PM	5
MAT-201	Calculus	MTWTH	8:00AM	9:30AM	6
PER-101	College Success	TWTH	9:35AM	10:50AM	3
PER-101	College Success	TWTH	11:10AM	12:45PM	3
PER-101	College Success	TWTH	1:15PM	2:30PM	3
PER-101	College Success	MW	5:20PM	8:20PM	3
PER-102	Critical Thinking & Character	TTH	11:10AM	1:00PM	3
PER-102	Critical Thinking & Character	MW	5:20PM	7:10PM	3
PLS-101	Into to American Government	MTWTH	9:35AM	11:05AM	5
PLS-101	Intro to American Government	TTH	5:20PM	8:20PM	5
PSC-101	Physical Science I	MTWTHF	8:00AM	9:50AM	6
PSC-102	Physical Science II	MTWTHF	9:55AM	11:45AM	6
PSY-200	Intro to Psychology	TTH	11:05AM	2:05PM	5
PSY-203	Human Growth & Development	TTH	5:20PM	8:20PM	5
PSY-203	Human Growth & Development	MTWTH	8:00AM	9:30AM	5
RDG-099	LSS Reading II	MTWTH	9:35AM	11:05AM	5
RDG-099	LSS Reading II	TTH	5:20PM	8:20PM	5
SOC-200	Into to Sociology	MTWTH	8:00AM	9:30AM	5
SOC-200	Into to Sociology	MTWTH	9:35AM	11:05AM	5
SOC-200	Into to Sociology	MTWTH	11:10AM	12:40PM	5
SOC-200	Into to Sociology	MTWTH	12:45PM	2:15PM	5

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GRADUATION 2016

**BIGGER AND BETTER THAN EVER!
MAY 21, 2016 AT THE BELL AUDITORIUM**



**Be part of our biggest and best graduation ever.
Graduation application deadline: March 25, 2016
Watch for details later on our graduation party with the
GreenJackets!**

DEAR STUDENT,

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CONGRATULATIONS! CELEBRATIONS ARE IN ORDER!

HERE ARE A FEW IMPORTANT FACTS ABOUT YOUR UPCOMING 2016 GRADUATION CEREMONY:

DATE OF THE CEREMONY: MAY 21, 2016 – 10:00 AM

DATE OF REHEARSAL: SAME DAY, 8:00 AM (WEAR REGALIA)

COSTS: THERE ARE NO FEES ASSESSED TO PARTICIPATE. YOU HAVE ONLY TO SECURE YOUR REGALIA, SEE BELOW.

LOCATION OF THE REHEARSAL AND CEREMONY:

THE BELL AUDITORIUM
712 TELFAIR STREET
AUGUSTA, GA 30901

LENGTH OF THE CEREMONY: THE ACTUAL CEREMONY SHOULD TAKE APPROXIMATELY 60 MINUTES.

APPLYING FOR YOUR DEGREE: YOU MUST APPLY FOR YOUR DEGREE NLT MARCH 25TH, 2016. REMEMBER, YOU MUST PASS THE CLASSES YOU NEED TO GRADUATE TO BE ELIGIBLE FOR PARTICIPATION.

CAP AND GOWN:

INFORMATION IS AVAILABLE IN THE CAMPUS STORE. WE HAVE A SPECIAL PACKAGE AVAILABLE FOR YOU WITH CAP, GOWN, TASSEL, GEORGIA MILITARY COLLEGE STOLE AND THE APPROPRIATE CORDS. SEE MS. KENDRA KINLOW FOR ASSISTANCE (706) 993-1104.

YOUR DIPLOMA: WHEN YOU WALK ACROSS THE STAGE YOU WILL RECEIVE A GENERIC DIPLOMA FOLDER WHICH YOU WILL RETURN AFTER THE CEREMONY. IF YOU ALREADY HAVE YOUR DIPLOMA, PLEASE LEAVE IT AT HOME.

GRADUATION ANNOUNCEMENTS: AVAILABLE TO YOU AT NO COST IN THE BOOKSTORE.

PICTURES: THERE WILL BE A PHOTOGRAPHER TO TAKE A GRADUATING CLASS PHOTO AS WELL AS INDIVIDUAL PHOTOS. THOSE PICTURES WILL BE AVAILABLE FOR PURCHASE – INFORMATION FORTHCOMING.

A MEMBER OF YOUR FAMILY OR A FRIEND MAY ALSO MOVE TO THE FRONT OF THE AUDITORIUM TO TAKE YOUR PICTURE. PLEASE ASK THEM NOT TO INTERFERE WITH THE PHOTOGRAPHER. THEY CAN MOVE TO THE FRONT AS YOU GET NEAR THE STAGE AND LEAVE THE AREA ONCE YOU HAVE RECEIVED YOUR DIPLOMA TO ALLOW SOMEONE ELSE TO USE THE LOCATION

STUDENT CELEBRATION: THIS YEAR, WE PLAN TO HOST A GRADUATION PARTY FOR STUDENTS, FAMILY, FRIENDS, FACULTY AND STAFF AT THE AUGUSTA GREENJACKETS. THE TENTATIVE DATE IS SATURDAY, MAY 14TH. MORE INFO COMING SOON.

3 x 5 CARDS: WHEN YOU ARRIVE AT THE CEREMONY, YOU WILL RECEIVE A 3 x 5 CARD WITH YOUR NAME, DEGREE AND HONORS LISTED. YOU WILL HAND IT TO THE PERSON ANNOUNCING YOUR NAME JUST PRIOR TO BEING AWARDED YOUR DEGREE AND WALKING ACROSS THE STAGE.

IT LOOKS TO BE A LARGE GROUP THIS YEAR! WE ARE TRULY EXCITED FOR THE 2016 GRADUATING CLASS. SHOULD YOU HAVE ANY FURTHER QUESTIONS, PLEASE CONTACT MS. ALICIA SMITH, ACADEMIC DEAN'S OFFICE (706) 955-0486.

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GRADUATION 2016

SATURDAY, MAY 21ST

IF YOU HAVE GRADUATED OR PLAN TO GRADUATE BY THE END OF THE SPRING QUARTER, WE WANT YOU TO PARTICIPATE IN THE GRADUATION CEREMONY!

APPLY FOR YOUR DEGREE BY MARCH 25, 2016!

MARCH 25 BY 12 NOON: COMPLETE THE GRADUATION APPLICATION WITH MS. CATHY SIMPKINS, REGISTRAR

MARCH 25 BY 12 NOON: CONFIRM WITH MS. SMITH, IN THE ACADEMIC DEAN'S OFFICE, THAT YOU INTEND TO PARTICIPATE IN THE CEREMONY

APRIL 22 BY 12 NOON: DEADLINE TO ARRANGE FOR YOUR CAP / GOWN (SEE MS. KINLOW IN THE BOOKSTORE)

MAY 2 BY 12 NOON: DEADLINE TO PICK UP GMC SUPPLIED GRADUATION ANNOUNCEMENTS (BOOKSTORE)

MAY 21 @ 8:00 AM SHARP: GRADUATION REHEARSAL IN CAP AND GOWN / CLASS PHOTO (STUDENTS ONLY)

MAY 21 @ 10:00 AM: GRADUATION CEREMONY (DOORS OPEN TO GUESTS AT 9:30AM)

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